**Declaration Form**

Please complete this form and return with your CV and Supporting Statement to [hilary@hilarychanningassociates.co.uk](mailto:hilary@hilarychanningassociates.co.uk).

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| --- | --- | --- |
| **Position Applied for: Housing Administrator** | | |
| **Organisation: Chichester Greyfriars Housing Association** | | |
| **Contact Details** | | |
| Title |  | |
| Full Name |  | |
| Home Address |  | |
| Mobile Number |  | |
| Email Address |  | |
| **Remuneration** | | |
| Current or Last Salary |  | |
| Pension Arrangements |  | |
| Car Allowance |  | |
| Any other benefits |  | |
| **General** | | |
| **What is your contractual Notice Period?** | | |
| **Referees (name, job title, email address and mobile)** | | |
| Please provide details of 2 referees. One should be your current or last employer.  We will not contact your referees without your permission. | **Referee 1** | **Referee 2** |
| **Declaration** | **To prevent any conflict of interest please answer the questions below.** | |
| Do you have any close links with anyone connected or employed at CGHA? | Y/N | If yes, please state |
| Are you a tenant of CGHA? |  |  |
| Are you known to any board members at CGHA? | Y/N | If yes, please state |
| Do you have any financial or business links to CGHA? | Y/N | If yes, please state |
| **Right to Work in the UK – under the Asylum and Immigration Act 1996 we are legally required to check your eligibility to work in the UK. Longlisted applicants will be asked to provide suitable proof.** | | |
| **If you are not eligible to work in the UK, please let us know before making your application.** | | |
| **I hereby confirm that the information provided on this form and in my accompanying CV and Supporting Statement is to the best of my knowledge correct.**  **I confirm that I understand how my personal information will be used and have read the Privacy Statement. I understand information will be passed onto potential employers, including references.**  **I understand that any offer of employment is conditional upon accuracy of this information and that any false or misleading information provided, as well as withholding information, may lead to my application being disqualified, the withdrawal of a job offer or if I have been appointed, dismissal.** | | |
| **Signed:**  **Date:** | | |